

Level II review 4 Dec 00 JIW

2 December 1974

MEMORANDUM FOR: Deputy Director for Operations

SUBJECT : DDO Training Officers Meeting

1. The third formal meeting of the DDO Training Officers took place on 26 November 1974. The major portion of the meeting featured presentations by three OTR officers. [REDACTED] spoke to the group about the CIA Today and Tomorrow Course and made suggestions for tightening up enrollment and attendance. [REDACTED] discussed the various management training courses available to DDO officers. During the general discussion it was clear to the group that there was a gap between the elementary Fundamentals of Supervision and Management Course and the much more advanced Management Seminar. It is planned to bring this deficiency to OTR's attention with a suggestion that an intermediate management course be offered. The Management Seminar, which has proven very popular, is given too infrequently and this point will be made to OTR as well. [REDACTED] Course Coordinator of the AOC, briefed the meeting on the AOC and the continuing problem this course has in getting qualified nominees. Too often this course consists of officers from [REDACTED] and OTS with very few working case officers enrolled. Training officers were urged to get a better level of attendees. It was also agreed that in the future if a proper class could not be made up the AOC would be cancelled. The meeting was of the opinion that the course content of the AOC was basically sound, and the problem was simply one of getting a better attendance. 25X1A
2. DDO/TRO briefed the group on the recent activity of the DDO Operations Training Task Force and on the progress made toward establishing a Military Officer's Training Course at the [REDACTED] Station. During a general discussion, an NE request 25X1A

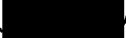
E2 IMPDET  
CL BY 059313

for an Economic and Energy Course was mentioned as OTR was interested in the general response components would have to such a course.

3: The Training Officers Meetings have proved to be an interesting and useful group. It has been a good forum for passing on information and getting some feedback from training officers on their problems in the training area.

 25X1A

DDO/TRO

DDO/TRO/ vdg 2 Dec 1974 x7327

25X1A

Distribution:

Orig & 1 - adse  
1 - DDO TRO Meetings  
1 - DDO TRO chrono

| SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM  |                  |              |                    |                |         |
|--|------------------|--------------|--------------------|----------------|---------|
| UNCLASSIFIED   |                  | CONFIDENTIAL |                    | SECRET         |         |
| <b>OFFICIAL ROUTING SLIP</b>   |                  |              |                    |                |         |
| TO   | NAME AND ADDRESS | DATE         | INITIALS           |                |         |
| 1  | DDTR             | 12/2         | <i>[Signature]</i> |                |         |
| 2  |                  |              |                    |                |         |
| 3  |                  |              |                    |                |         |
| 4  | DTR              | 12/2         | <i>[Signature]</i> |                |         |
| 5  |                  |              |                    |                |         |
| 6  | SA/OT            |              | <i>W</i>           |                |         |
| ACTION   |                  | DIRECT REPLY |                    | PREPARE REPLY  |         |
| APPROVAL   |                  | DISPATCH     |                    | RECOMMENDATION |         |
| COMMENT  |                  | FILE         |                    | RETURN         |         |
| CONCURRENCE  |                  | INFORMATION  |                    | SIGNATURE      |         |
| <b>Remarks:</b><br><i>Good memo -</i><br><i>Shank</i><br><i>12/2/74</i><br><i>Done</i><br><i>4 to 6:</i><br><i>Pls. see</i><br><i>me.</i><br><i>AM</i> |                  |              |                    |                |         |
| FOLD HERE TO RETURN TO SENDER  |                  |              |                    |                |         |
| FROM: NAME, ADDRESS AND PHONE NO.  |                  |              |                    |                | DATE    |
| SA/OT  |                  |              |                    |                | 12-2-74 |